



STONAR

## JOB DESCRIPTION

### Kitchen Assistant

#### About Stonar

Stonar is an independent, non-selective, co-educational day and boarding school for pupils aged 2 to 18. In our friendly and caring school, each pupil is known as an individual and is expected to work hard and get involved in all aspects of school life.

The School is situated in over 80 acres of beautiful Wiltshire countryside, yet only a 20 minute drive from the World Heritage City of Bath and within easy reach of the M4 corridor. Stonar has impressive facilities and is renowned for its extensive onsite equestrian centre.

The School benefits from being part of Globeducate, a forward-thinking international group of schools, giving pupils and staff the opportunity to be an active part of a globally-minded community.

#### The Role

Job Title:	Kitchen Assistant
Responsible to:	Responsible to the Executive Chef Manager

#### Kitchen Assistant

##### Key Responsibilities

- Co-ordination of kitchen wash up area and kitchen spot cleaning
- Receiving, logging and putting away daily deliveries
- Occasional food preparation
- Logistical help during main lunch service
- Restocking of supplies for the boarding houses
- Recycling and rubbish organisation
- Front of house duties for boarding house mealtimes (late shift or Saturdays)
- Maintain competent hygiene standards. Cleaning duties as directed by the Head Chef
- Carry out any other reasonable requests as directed by the management.
- Ensure that clothing, including footwear and headgear and personal hygiene is of the highest standard at all times

- To work within the provisions of Health and Safety matters so as to safeguard oneself and fellow employees from risk or harm. Also to follow the Control of Substances Hazardous to Health Regulations 1988.

**Personal Key Skills:**

- Food safety and Hygiene Certificate Level 2
- Verbal communication skills
- Physically fit to be able to deal with the physical demands of the role
- Pro-active
- Flexible and adaptable
- Eye for detail
- Self starter
- Team player

*This job description is a guide to the duties and responsibilities of the post holder. The post holder may be required to perform duties other than those specified, such variations are a common occurrence and do not in themselves justify a change of contract.*