

JOB DESCRIPTION

The Role

Job Title:	Holiday Club Play Leader
Responsible to:	Holiday Club Manager, Head of Prep

Holiday Club Practitioner Main Tasks



Purpose of Job

To support in the running of activities for our Holiday Club provision. Our Holiday Club is available to all Nursery children from 3 years old up to Year 6 during school holidays and offers a safe environment under the watchful eye of our highly experienced and DBS-checked staff. Existing pupils and children attending other schools are welcome.

About the role

Seasonal work is available during school holidays (Easter, summer and half term breaks), both part-time and full-time positions are available.



Key Responsibilities

General Holiday Club Practitioner duties/responsibilities:

- Available to work flexible hours as required between 08:00-17:00
- To be responsible for planning and executing a range of daily activities including Sports, Craft and Baking
- To be responsible for the safeguarding, safety and welfare of the children attending
- To ensure the adequate supervision of children at all times
- To ensure that all equipment is kept clean, tidy and safe for use. Any broken or damaged equipment is to be reported to the Holiday Club Manager.

The duties and responsibilities shown above are not intended to be exhaustive and staff will be expected to be flexible and to take on new responsibilities as necessary to meet the changing needs of the school.

Person Specification

Possible qualifications and skills:

- A relevant First Aid qualification
- Knowledge of education and child development
- Ability to create and implement stimulating activities

Essential qualifications and skills:

- Basic knowledge of needs of young children
- Ability to form positive relationships with children, parents and staff
- Ability to keep clear records